

Your company Log/Info

If you identify a situation or condition which has the potential to injure someone, damage equipment or the environment, please make a note of the details and pass to your supervisor or management. Please don't ignore something which could later injure you, a colleague, consumer or member of the public.

Initiate a 2 Minute Near-Miss or Risk Observation Report

Location: _____ Time: _____ Date: _____

RED

High Potential Fatality Or Major Injury/Loss

Stop Work & Report

YELLOW

Medium Potential for Injury/Loss Potential for Major Injury/Loss

Use Caution & Report

GREEN

Low Likelihood for Incident & Potential for Minor Injuries/Loss

Continue & Report

Describe the Near-Miss, or potential incident you observe:

What contributes to this risk?

What could help to prevent something from happening?

Thank you very much for initiating this report!

-----For Office Use -----

Actions Taken to Rectify or further investigate:

By: _____ by date: _____
Name Title